

**HOPKINS DISTRICT LIBRARY
Board of Trustees Meeting Minutes**

Tuesday, September 21st , 2021
Hopkins District Library
118 E. Main
Hopkins, MI 49328

Call to Order 7:00 pm by President Coon

Roll Call: McKinnon - Hopkins Schools/Watson Twp., Alberda - Hopkins Twp., Coon - Monterey Twp., Post - Hopkins Schools/Watson, Brower - Monterey Twp.

Absent: Morris - Hopkins Twp., Pawloski - Hopkins Village, Vacant Seat by Hopkins Village

Approval of Agenda: Motion by Alberda and supported by McKinnon to approve the agenda with an amendment of removing New Business item #3 Update on Maternity Comp. All ayes. Motion carries 5-0.

Approval of Minutes Motion by McKinnon and supported by Post to approve the August 2021 Truth in Taxation and Regular Meeting Minutes as presented. All ayes. Motion carries 5-0.

Treasurer's Report/Financial Reports Motion by Alberda supported by Post to approve the financial report and pay bills. All ayes. Motion carries 5-0.

Correspondence - None.

Public Comment – None.

Director's Report – Library Director Brinker gave her Director's report.

Old Business –

August 2021 Treasurer's Report: Brinker gave an update to last months treasurer's report.

New Business –

1. New hire proposal- Motion by Alberda supported by McKinnon to allow Brinker to post a new part time library assistant position. All ayes. Motion carries 5-0.
2. Library Director's Resignation - Motion by Coon supported by Post to accept Brinker's resignation letter. All ayes. Motion carries 5-0.

At this time Alberda left the meeting and McKinnon took over the minutes.

3. 90 Day Raise- Motion by Brower, supported by Post to approve the 90 day raise for the new library employee. All ayes. Motion carries 4-0.
4. Budget Update request - Motion by Brower, supported by McKinnon to approve a stipend for the interim director at \$15/hr. For 4 hours per week and move \$2,980 from audit fees to the bookkeeping line. All ayes, motion carried 4-0.
5. Approval of Volunteer policy with amendments - Discussion was had on the volunteer policy.
6. Village Vacancy - Discussion was had on the Village Library Board Vacancy.

Public Comment – None

Board Comment - None

Adjournment Motion by Brower supported by McKinnon to adjourn at 7:52 pm. All ayes.
Motion Carries 4-0.

Next Meeting Tuesday, October 12, 2021 @ 7 pm