

Hopkins District Library Board Meeting Minutes

Topic: Hopkins District Library Board Meeting
Time: Oct 13, 2020 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

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Meeting ID: 873 3352 1061

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October 13 at 7:00pm

Call to Order - By Morgan, at 7:04 PM

Roll Call - Present - Morgan Coon, Eric Alberda, Tim McKinnon, Barb Wrobleski, Zak Smit, Serena Pawloski-7:12

Absent - Karen Brower, Sandy Morris

Approval of Agenda - Motion made by Tim to approve, seconded by Eric, all ayes.

Approval of Minutes - Motion made by Tim to approve, seconded by Barb, all ayes.

Treasurer's Report -Motion made by Eric to approve, seconded by Zak, all ayes.

Financial Reports -

A. Bills -

B. Reports -

Correspondence -

Letter from Senator Eric Nesbitt

Public Comment -

Director's Report - See Pages (Attached)Motion made by Morgan to approve the amendment on the budget for the income. Seconded by Barb, all ayes.

Old Business --

1. Strategic planning - siding (future planning?)
- 2.

New Business –

1. 2021 Budget First Reading, Motion made by Zak to push off the approval of the budget until November's meeting, seconded by Barb. all ayes
2. Send home director evaluations

Public Comment-

Adjournment - Motion made by Morgan to adjourn at 7:36, seconded by Eric. all ayes

Next Meeting Tuesday November 10, at 7pm

Director's Report - 10.13.2020

Programs – We've continued take and makes through September and into October. They've had up weeks and down weeks, but people continue to seem to appreciate them as a way to interact with their families especially as supplemental material for homeschooling and projects. Even though regulations have lifted to 20 people per 1000 sq. feet for gatherings, we haven't yet made the move toward planning in-person programming because we'd still be limited to our 15 person library capacity and the difficulty in social distancing in a limited space, especially with kids.

Statistics - Our statistics are looking not too bad, even compared to this time last year, except for the computer stats. We have notices more people using personal devices to access the internet rather than our computers.

Building Items - Bob Larr has mentioned to me a couple of times the need for new siding. I've added it to old business as a point of discussion since I know at one time we considered it under strategic planning.

While there has been a lot of confusion on what rules businesses are subject to in the aftermath of the Supreme Court's decision in regards to the Governor's rules, I've opted to maintain our current masks and social distancing and cleaning requirements, especially in the library of the Michigan Health Departments declaration. I believe until we firmly hear otherwise, we will continue to follow the regulations we put in place regarding masks, social distancing, and building capacity.

We also were finally able to purchase the 2 hand sanitizer dispensers to put at each entrance of the library. This was part of the CARES grant we received a few months ago. The supplies to purchase them are finally back in stock, and we are now able to put them in.

Budget Items - This month is our quarterly budget review. I have made a couple of suggestions for our current budget in the income portion because, as we near the end of the year, I have a better idea of where we may or may not receive the funds we originally anticipated. I know there are also areas of our budget where we will not spend the full amount

we had originally anticipated because of being closed and because we aren't doing the full programming lineup that we usually do. I've held off on making adjustments in the expenses area for those particular items until October is done, merely because we do have a couple of larger bills (like Lakeland dues) that have just come in and will appear in the October expenses and therefore give us a better idea of what our expenses will look like as we approach the end of the year.

Meetings, workshops, etc - Lakeland meetings - October 8 and Library of Michigan Director's update October 9

Library Closings – We were closed September 5th and 7th for Labor Day

Volunteers - We haven't had any volunteer opportunities this month.

2019												
2019	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Books	457	490	549	502	450	931	1019	739	592	600	447	430
Magazines	2	1	5	3	5	2	8	15	5	3	2	1
e-Magazines and Audio	1	0	1	0	1	3	2	1	1	1	2	0
AV	17	10	25	35	24	11	15	15	9	10	8	10
DVDs	59	42	30	51	33	103	108	90	81	87	66	84
Computers	90	107	85	111	109	144	143	108	155	115	111	87
Ancestry	28	0	88	3	139	5	16	36	39	124	12	53
Lakeland Loans	99	126	117	122	102	140	147	122	114	146	119	118
Lakeland Borrowed	145	157	184	163	153	182	163	172	163	156	147	123
MeL in	12	30	11	27	12	7	6	19	19	14	27	10
Mel out	17	24	11	9	11	10	16	20	14	9	15	7
2020												
2020	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Books	587	518	343	x x		202	555	675	638			
Magazines	5	5	1	x x		1	5	1	1			
e-Magazines and Audio	11	21	34	19	6	10	4	16	16			
AV	14	20	9	x x		2	20	13	36			
DVDs	103	37	52	x x		12	62	40	58			
Computers	107	144	x	x x		x	6	36	51			
Ancestry	241	111	150	702	360	12	73	63	378			
Lakeland Loans	111	114	75	x x		110	184	136	127			
Lakeland Borrowed	179	213	131	x x		80	93	211	192			
MeL in	8	9	8	x x		x	x	15	17			
Mel out	8	15	6	x x		x	x	18	13			

Circulation Statistics

