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| Hopkins District Library Meeting Minutes |

## ***September 2023***

# Call to order and Roll Call

A regular meeting of Hopkins District Library Board was held on 9/19/2023 **at 7:00pm**.

Board members included:

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| President | Eric Alberda (Hopkins) |
| Vice President | Tim McKinnon (Watson) |
| Secretary |  |
| Treasurer | Craig Osborn |
| Village Rep | Sam Adams |
| Watson Rep | Daelynn Post |
| Monterey Rep | Jodie Brenner |
| Hopkins Rep |  |

Citizens present: 0

Approval of September 2023 Agenda

Adams motion to approve July 2023 Agenda. Brenner supports.

6 Yays / 0 Nays. Motion approved.

Approval of August 2023 Minutes

Adams motion to approve August 2023 Meeting Minutes with corrections. Post supports.

6 Yays / 0 Nays. Motion approved.

Treasurer’s Report/Financial Report

* Only major expense in August was Audit ($3775). Received first bill for siding in September (around $33,000)

Osborn motion to approve Treasurer’s report. McKinnon supports.

6 Yays / 0 Nays. Motion approved.

Director Report

* New computers, tv, and copier are all set up now.
* Received glass walls for study area from Herrick District Library, just had to transport.
* Still working on quotes from vendors for building projects.

McKinnon motion to approve Director’s report. Adams supports.

6 Yays / 0 Nays. Motion approved.

Old Business:

* Township Building Update: Update provided by Eric.
* Library Building Projects – Quotes & Updates: List of pricing from MUGEN provided. Still gathering quotes to hopefully make a decision in October

New Business:

* Discussed hiring an interior designer to help maximize space and make accessible as possible.

Post motion to contract with Davis-Reichardt Interior Designs for $1000 worth of work (approximately 11 hours). Brenner supports

6 Yays / 0 Nays. Motion approved.

* $100,000 CD matured on September 16, decision needs to be made what to do with it.

McKinnon motion to invest the $100,000 in a 1-year CD at 4.95% interest. Adams supports.

6 Yays / 0 Nays. Motion approved.

Public Comment: NONE

Adjournment – Adams motion to adjourn. McKinnon supports.

6 Yays / 0 Nays. Motion approved. Adjourn 7:27pm.

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| Eric Alberda  President |  | Date of approval |