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| Hopkins District Library Meeting Minutes |

## ***November 2023***

# Call to order and Roll Call

A regular meeting of Hopkins District Library Board was held on 11/14/2023 **at 7:00pm**.

Board members included:

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| President | Eric Alberda (Hopkins) |
| Vice President | Tim McKinnon (Watson) |
| Secretary | Megan Frank (Monterey) |
| Treasurer |  |
| Village Rep | Sam Adams |
| Watson Rep |  |
| Monterey Rep | Jodie Brenner |
| Hopkins Rep | VACANT |

Citizens present: 0

Approval of November 2023 Agenda

Frank motion to approve November 2023 Agenda with amendments. Adams supports.

5 Yays / 0 Nays. Motion approved.

Approval of October 2023 Minutes

McKinnon motion to approve October 2023 Meeting Minutes. Adams supports.

5 Yays / 0 Nays. Motion approved.

# Public Comment: NONE

Treasurer’s Report/Financial Report

* Discussed. Adams motion to approved Treasurer’s report. Frank supports.

5 Yays / 0 Nays. Motion approved.

Director Report

* New emails made. Lynn (designer) to come to library 11/20. Lakeland moving to new app. All programs getting positive feedback. Frank motion to approve directors report. Brenner supports.

5 Yays / 0 Nays. Motion approved.

Old Business:

* Township Building Update: Completion to be done within 2 weeks then township will move in. Reviewed quotes about ceiling and doors. Adams motion to move forward with making north entrance ADA compliant. Brenner supports.

5 Yays / 0 Nays. Motion approved.

New Business:

* 2024 Budget discussed. Employee reviews to be completed before end of year. Personnel committee discussed. Frank offered to take place of vacancy on the committee. Alberda motion to approve Eric Alberda, Megan Frank and Daelynn Post to consist of the personnel committee. McKinnon supports.

5 Yays / 0 Nays. Motion approved.

Public Comment: NONE

Adjournment – Alberda motion to adjourn. Frank supports.

5 Yays / 0 Nays. Motion approved. Adjourn 7:24pm.

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| Megan Frank  Secretary |  | Date of approval |