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| Hopkins District Library Meeting Minutes |

## ***October 2023***

# Call to order and Roll Call

A regular meeting of Hopkins District Library Board was held on 10/10/2023 **at 7:00pm**.

Board members included:

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| President | Eric Alberda (Hopkins) |
| Vice President | Tim McKinnon (Watson) |
| Secretary | Megan Frank (Monterey) |
| Treasurer | Craig Osborn |
| Village Rep | Sam Adams |
| Watson Rep |  |
| Monterey Rep | Jodie Brenner |
| Hopkins Rep | VACANT |

\*Sandy Morris resigned as of 09/30/2023. Current vacant Hopkins Rep seat.\*

Citizens present: 1

Approval of October 2023 Agenda

Frank motion to approve October 2023 Agenda. Brenner supports.

6 Yays / 0 Nays. Motion approved.

Approval of September 2023 Minutes

Frank motion to approve June 2023 Meeting Minutes. Adams supports.

6 Yays / 0 Nays. Motion approved.

# Public Comment: NONE

Treasurer’s Report/Financial Report

* First payment for siding ($33,150). Balance of $11,000 due.
* Balance for operating account currently $40,000.

Frank motion to approve Treasurer report. Brenner supports.

6 Yays / 0 Nays. Motion approved.

Director Report

* Obtaining quotes/estimates for projects.
* Successful ceramic pumpkin painting craft.
* Director gone from October 12-19.

Frank motion to approve directors report. Osborn supports.

6 Yays / 0 Nays. Motion approved.

Old Business:

* Township Building Update: Completion to be done within the month. Small projects of painting, carpets, placing doors are current projects as of now.

New Business:

* Library Building Projects Quotes and Estimates: Quotes discussed.

Frank motion to approve the three MUGEN quotes for the Building projects (Carpet, Doors and Walls/Drywall) for the Library Building Projects but to make sure all employees are still paid as normal during any closures needed to complete the approved building projects. Brenner supports.

5 Yays / 1 Nay. Motion approved.

Frank motion to allow Eric, Kevin, Lynn and Dave to discuss possible interior design suggestions and approve on behalf of the board. McKinnon supports.

6 Yays / 0 Nays. Motion approved.

Public Comment:

* L. Heppe: Building Project suggestions including ADA compliant doors.

Adjournment – Adams motion to adjourn. Osborn supports.

6 Yays / 0 Nays. Motion approved. Adjourn 7:31pm.

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| Megan Frank  Secretary |  | Date of approval |