|  |
| --- |
| Hopkins District Library Meeting Minutes |

## ***July 2025***

# Call to order and Roll Call

A regular meeting of Hopkins District Library Board was held on 07/08/25 **at 7:07pm**.

Board members included:

|  |  |
| --- | --- |
| President | Eric Alberda (Hopkins) |
| Vice President | Tim McKinnon (Watson) |
| Secretary | Megan Frank (Monterey)  |
| Treasurer | Angie Teunissen (Hopkins) |
| Village Rep | Jon VanderWall  |
| Village Rep |  |
| Watson Rep |  |
| Monterey Rep |  |
| Ex-Officio | Kevin Meyer |

Citizens present: 0

Approval of the July 2025 Agenda

 McKinnon motion to approve the July 2025 Agenda with additions. Frank supports.

 5 Yays / 0 Nays. Motion approved.

Approval of the June 2025 Regular meeting minutes.

Frank motion to approve the June 2025 Regular meeting minutes with recommended amendments. Teunissen supports.

 5 Yays / 0 Nays. Motion approved.

Treasurers Report: Only major expenses are quarterly dues and insurance.

VanderWall motion to approved the Treasurers Report as presented. McKinnon supports.

5 Yays / 0 Nays. Motion approved.

Director’s Report: Half way through SRP. 115 kids & 40 adults signed up. Community Concert 7/12 at 11am. Wrap up party 7/26 11am-1pm: 1hr foam party and kids will get a bag with a book and local business coupons. Kevin gone 7/31-8/6.

New/Old Business:

* FOIA Request: 1 FOIA request responded to that had a court order saying not to contact employee’s employer. Response from Kevin (employer):
	+ Employer received FOIA Request and did request an extension.
	+ Employer notified employee of said FOIA Request.
	+ Employer did not understand a court order existed.
	+ Employer requested to see something to review from employee about papers from lawyer but employee did not provide anything to employer.
	+ Employer essentially unaware of any court order out there.

Alberda motion to have any future FOIA request be sent to the library’s lawyer first. Frank supports. 5 Yays / 0 Nays. Motion approved.

Alberda motion to have Kevin use attorney of his choice for addressing liability concerns for current FOIA request. Frank supports. 5 Yays / 0 Nays. Motion approved.

Public Comment: None

Board Comment:

* McKinnon: FOIA Request discussion.
* Frank: Attorney discussion.

Alberda motion to adjourn. Frank supports.

5 Yays / 0 Nays. Motion approved. Adjourn 7:33pm.

|  |  |  |
| --- | --- | --- |
|  |  |  |
| Megan FrankSecretary |  | Date of approval |