
Hopkins District Library Meeting Minutes

May 2023

Call to order and Roll Call

A regular meeting of Hopkins District Library Board was held on 05/09/2023 at 7:00pm.

Board members included:

President	Eric Alberda (Hopkins)
Vice President	Tim McKinnon (Watson)
Secretary	Megan Frank (Monterey)
Treasurer	Craig Osborn (Village)
Village Rep	Sam Adams
Watson Rep	
Monterey Rep	Jodie Brenner
Hopkins Rep	Sandy Morris

Citizens present: 0

Approval of May 2023 Agenda

McKinnon motion to approve May 2023 Agenda. Adams supports.

7 Yays / 0 Nays. Motion approved.

Approval of April 2023 Minutes

Frank motion to approve April 2023 Meeting Minutes with corrections. McKinnon supports.

7 Yays / 0 Nays. Motion approved.

Public Comment: NONE

Treasurer's Report/Financial Report

- No major expenses this month.
- Kevin in contact with IT guys about purchasing new computers using Legacy Grant Funds.
- All info provided to auditors to prep audit.

Adams motion to approve Treasurer's report as given. Osborn supports.

7 Yays / 0 Nays. Motion approved.

Director Report

- Summer Reading Program to start 6/17/23.
- Library was without water for a week and a half but does have it back.
- Policies all updated and complete.

Adams motion to approve directors report as given. Frank supports.

7 Yays / 0 Nays. Motion approved.

Old Business:

- Township Building Update: New pressure tank placed. Pipes replaced with PVC to prevent rusty/bad smelling water. Water test scheduled for 5/11/23. Tentative move in date for new building is 9/15/23.
- Summer Reading Program: Will have some school age volunteers to help decorate. Theme is "All Together Now". Tentative schedule made and looking at having 3 crafts.

New Business:

- Competitive Bidding Policy Update: Need to update and looking to update to "requests for bids shall be advertised on the library's website and in one general circulation newspaper located within the service area of the library."


Frank motion to approve the updated verbiage for the Competitive Bidding Policy. Morris supports.

7 Yays / 0 Nays. Motion approved.

Public Comment: NONE

Adjournment – Adams motion to adjourn. Osborn supports.

7 Yays / 0 Nays. Motion approved. Adjourn 7:18pm.



Megan Frank
Secretary

Date of approval