
Hopkins District Library Meeting Minutes

March 2023

Call to order and Roll Call

A regular meeting of Hopkins District Library Board was held on 03/14/2023 at 7:00pm.

Board members included:

President	Eric Alberda (Hopkins)
Vice President	Tim McKinnon (Watson)
Secretary	Megan Frank (Monterey)
Treasurer	Craig Osborn (Village)
Village Rep	Sam Adams
Watson Rep	
Monterey Rep	Jodie Brenner
Hopkins Rep	Sandy Morris

Citizens present: 0

Approval of March 2023 Agenda

Frank motion to approve January 2023 Agenda as presented. Brenner supports.

7 Yays / 0 Nays. Motion approved.

Approval of February 2023 Minutes

Frank motion to approve January 2023 Meeting Minutes. Adams supports.

7 Yays / 0 Nays. Motion approved.

Treasurer's Report/Financial Report

- Credit Card cancelled.
- No large expenses.
- One CD expiring soon (discussed later in meeting)

Frank motion to approve Treasurer's report as given. Osborn supports.

7 Yays / 0 Nays. Motion approved.

Director Report

- Summer Reading Program starts 6/12/23 and ends 7/22/23
- Will be counting days read instead of minutes read.
- Bee Keeping Class scheduled 4/15/23
- Fused Glass class to be scheduled.

Frank motion to approve directors report as given. Adams supports.

7 Yays / 0 Nays. Motion approved.

Old Business:

- Township Building Update: Township moving forward with Union Construction. Building will be completed in 240 days once contract signed. Mast Prep Plan projects to be created/discussed.

New Business:

- Current employee would like to teach a class but not as an employee. Will be working on off days and treated as an independent contractor.
Frank motion to allow said employee to be treated as independent contractor. Morris supports.
7 Yays / 0 Nays. Motion approved.
- Need to go through bylaws to see what is/isn't legal. Director will look into/provide report next meeting.
- 2 CD's expiring soon. One at \$100,000.00 and a smaller one at \$10,000.00.
Frank motion to move the maturing CD of \$100,000 into a 1 year CD and move the maturing CD of \$10,000 into the savings account. Morris supports.
7 Yays / 0 Nays. Motion approved.

Public Comment: NONE

Adjournment – Frank motion to adjourn. Brenner supports.
7 Yays / 0 Nays. Motion approved. Adjourn 7:25pm.



Megan Frank
Secretary

Date of approval