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| Hopkins District Library Meeting Minutes |

## ***January 2023***

# Call to order and Roll Call

A regular meeting of Hopkins District Library Board was held on 1/9/24 **at 7:00pm**.

Board members included:

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| President | Eric Alberda (Hopkins) |
| Vice President | Tim McKinnon (Watson) |
| Secretary | Megan Frank (Monterey) |
| Treasurer |  |
| Village Rep | Sam Adams |
| Watson Rep | Daelynn Post |
| Monterey Rep |  |
| Hopkins Rep | Angie Teunissen |

Citizens present: 1

Approval of January 2024 Agenda

McKinnon motion to approve January 2024 Agenda. Adams supports.

6 Yays / 0 Nays. Motion approved.

Approval of December 2023 Minutes with corrections recommended.

Frank motion to approve December 2023 Meeting Minutes with corrections recommended. Post supports.

6 Yays / 0 Nays. Motion approved.

Treasurer’s Report/Financial Report

* Lakeland dues and gutters payment due. Adams motion to approved Treasurer’s report. Frank supports.

6 Yays / 0 Nays. Motion approved.

Director Report

* Getting ready for renovations/closures. Programming discussed. Beginning of the year items/end of 2023 items addressed.

Adams motion to approve directors report. Frank supports.

6 Yays / 0 Nays. Motion approved.

New/Old Business:

* Township Building Update: Completed. Offices will be set up within the next 2 weeks.
* Library Building Project Update: Carpet price changed and discussed. Color samples. Discussion about solar shields. Discussion about selling central desk and board table. Contract discussed.

Frank motion to move forward with the Change in Carpet order and allow Eric or Kevin to sign. Post supports.

6 Yays / 0 Nays. Motion approved.

Frank motion to have Eric or Kevin sign the final work contract from MUGEN. McKinnon supports.

6 Yays / 0 Nays. Motion approved.

Adams motion to allow Kevin to spend up to of $35,000.00 at his discretion on the Building Renovations Furniture list provided. Posts supports.

6 Yays / 0 Nays. Motion approved.

Adams motion to allow Kevin to sell circular desk and board meeting table. Frank supports.

6 Yays / 0 Nays. Motion approved.

* Discussion of Hopkins Township Board requests of Southwest corner office.

Frank motion to move forward with Eric and Tim to sign the Building Lease Agreement letter discussing the current renovation costs and the southwest corner office. Adams supports.

6 Yays / 0 Nays. Motion approved.

McKinnon motion to appoint Megan and Daelynn as primary members of the Building Lease Committee and as Sam as an alternate. Angie supports.

6 Yays / 0 Nays. Motion approved.

* Meeting(s) during construction discussed.

McKinnon motions to cancel our library board meeting(s) during construction time. Post supports.

6 Yays / 0 Nays. Motion approved.

* Board Officer Election: 2024

President: Eric Alberda

Vice President: Tim McKinnon

Treasurer: Craig Osborn

Secretary: Megan Frank

Frank motion to approve the Board Officers pending officer approval. Adams supports.

6 Yays / 0 Nays. Motion approved.

Public Comment: NONE

Adjournment – Alberda motion to adjourn. Adams supports.

6 Yays / 0 Nays. Motion approved. Adjourn 7:40pm.

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| Megan Frank  Secretary |  | Date of approval |