

HOPKINS DISTRICT LIBRARY
Board of Trustees Meeting Minutes

Tuesday, July 15th, 2021
Hopkins District Library
118 E. Main
Hopkins, MI 49328

Call to Order 7:12 pm by President Coon

Roll Call: In Person at HDL. Coon present from Monterey Township, McKinnon present from Hopkins Public Schools (Watson Twp.), Pawloski present from Hopkins Village, Morris present from Hopkins Township, and Brower present from Monterey Twp. Alberda present from Hopkins Township (arrived at 8:10), Hopkins Village and Hopkins Schools (Watson Township) still have one vacant seat each. New Watson Township board member to be contacted by Coon

Approval of Agenda: Motion by McKinnon and supported by Brower to approve the agenda as presented. All ayes. Motion carries 5-0.

Approval of Minutes Motion by Morris and supported by McKinnon to approve the June 8th Minutes as presented. All ayes. Motion carries 5-0.

Treasurer's Report/Financial Reports Motion by Brower supported by McKinnon to approve the financial report and pay bills. (Insurance stipend was for 2 months.) All ayes. Motion carries 5-0.

Correspondence - none

Public Comment – none

Director's Report – Library Director Brinker gave her Director's report.

Old Business – none

New Business –

1. Approval of building contract - Motion by Brower supported by Morris to approve the building contract with the township. Adding board president (currently Coon) as signer for new building permit. All ayes. Motion carries 5-0.
2. Pandemic Policy
 - a. Rescind old policy Motion by Brower supported by McKinnon to rescind pandemic policy. All ayes. Motion carries 5-0.
 - b. Approve new policy Motion by Brower supported by McKinnon to approve the new pandemic policy All ayes. Motion carries 5-0.
3. Personnel Policies - motion to update and vote/approve 3 policy updates in August by Brower and supported by McKinnon. All Ayes. Motion carries 5-0 (Alberda arrives)
 - a. Training for Sexual Abuse and Molestation (new policy)

- b. Background checks (amended policy)
- c. Volunteers (amended policy)
- 4. Maternity leave request from Director Brinker - Motion by Brower supported by Pawloski to approve Director Brinker's maternity leave request. All ayes. Motion carries 6-0.

Public Comment – None

Board Comment - None

Adjournment Motion by Coon supported by Pawloski to adjourn at 8:20 pm. All ayes. Motion Carries 6-0.

Next Meeting Tuesday, August 10, 2021 @ 7 pm