

HOPKINS DISTRICT LIBRARY
Board of Trustees Meeting Minutes

Tuesday, April 13th, 2021
Hopkins District Library
118 E. Main
Hopkins, MI 49328

Call to Order 7:06 pm by President Coon.

Roll Call: McKinnon present from Watson Twp., Pawloski present from Hopkins Village, Alberda present from Hopkins Township, Morris present Hopkins Township, Coon present from Monterey, and Brower present from Monterey Twp. Absent – None Hopkins Village and Hopkins Schools still have one vacant seat each.

Approval of Agenda: Motion by Pawloski and supported by Morris to approve the agenda as presented. Role Call Vote – McKinnon – yes, Pawloski – yes, Coon – yes, Brower – yes, Alberda – yes, Morris – yes. Motion carries 6-0.

Approval of Minutes Motion by Brower and supported by Coon to approve the February Minutes with correction to the spelling of names. Role Call Vote – McKinnon – yes, Pawloski – yes, Coon – yes, Brower – yes, Alberda – yes, Morris – yes. Motion carries 6-0.

Motion by Brower supported by McKinnon to approve the March minutes with corrections to the spelling of names. Role Call Vote – McKinnon – yes, Pawloski – yes, Coon – yes, Brower – yes, Alberda – yes, Morris – yes. Motion carries 6-0.

Treasurer's Report/Financial Reports Motion by McKinnon supported by Brower to approve the financial report and pay bills. Role Call Vote – McKinnon – yes, Pawloski – yes, Coon – yes, Brower – yes, Alberda – yes, Morris – yes. Motion carries 6-0.

Correspondence - None

Public Comment - None

Director's Report – Library Director Brinker gave her Director's report.

Old Business - None

New Business –

- A. Library Director Brinker discussed new employee procedures. Motion by Brower supported by McKinnon to appoint President Coon and Representative Morris to a personnel committee. Role Call Vote – McKinnon – yes, Pawloski – yes, Coon – yes, Brower – yes, Alberda – yes, Morris – yes. Motion carries 6-0.

- B. Operating Hours – Director Brinker discussed waiting until the next meeting to decide on expanding the library hours or continuing with the reduced hours due to the Covid pandemic.
- C. Hopkins Township Hall Expansion – President Coon and Secretary Alberda gave an update to the Hopkins Township Hall proposed expansion.
- D. Siding Project – No update, siding was discussed during the Township Hall expansion
- E. Director Evaluation – President Coon presented the Director's review to the board.
- F. Increase to Director's Salary – Motion by Morris supported by Brower to add 2 hours to Director Brinker's weekly hours at a cost of \$1,400 to begin immediately. Role Call Vote – McKinnon – yes, Pawloski – yes, Coon – yes, Brower – yes, Alberda – yes, Morris – yes. Motion carries 6-0.
- G. Insurance Contribution – Director Brinker requested that the 40% of her insurance premiums be changed to a monthly stipend instead at the same rate that the 40% is covering. Motion by Alberda Supported by McKinnon to table until next meeting. Role Call Vote – McKinnon – yes, Pawloski – yes, Coon – yes, Brower – yes, Alberda – yes, Morris – yes. Motion carries 6-0.

Public Comment - None

Adjournment Motion by Coon supported by Pawloski to adjourn at 8:23 pm. Role Call Vote – McKinnon – yes, Pawloski – yes, Coon – yes, Brower – yes, Alberda – yes, Morris – yes. Motion carries 6-0.

Next Meeting Tuesday, May 11, 2021