

## HOPKINS DISTRICT LIBRARY

### Board of Trustees Meeting Minutes

March 9th, 2021 at 7:00pm

Join Zoom Meeting

<https://us02web.zoom.us/j/86774864745?pwd=aXdhZDdaQ3NVUnQ1d0lvcVcvTFZCQT09>

**Call to Order 7:03 pm.**

**Roll Call Coon - Hopkins, Morris - Hopkins, Brower - Monterey, Pawloski - Hopkins, Alberda - Hopkins, McKinnon - Watson. Absent - Smit and Warbloski.**

**Approval of Agenda - Motion by McKinnon 2nd by Morris to approve agenda as presented. Roll call vote: Coon - yes, Mckinnon - yes, Alberda - yes, Morris - yes, Brower - yes, Pawloski - yes.**

**Approval of Minutes - Motion by Morris 2nd Brower to approve the February 9, 2021 meeting minutes with the addition of adding "2" in front of the number of hotspots approved. Roll call vote: Coon - yes, Mckinnon - yes, Alberda - yes, Morris - yes, Brower - yes, Pawloski - yes.**

#### **Treasurer's Report/Financial Reports**

- A. Bills - See Binder
- B. Reports - See pages following agenda

**Motion by Brower 2nd by McKinnon to approve the financial report as presented. Roll call vote: Coon - yes, Mckinnon - yes, Alberda - yes, Morris - yes, Brower - yes, Pawloski - yes.**

**Correspondence - None.**

**Public Comment - None.**

**Director's Report - Director Brinker gave the Board her director report.**

**Old Business - N/A**

#### **New Business**

1. Resignation from board member Motion by Brower supported by Morris to accept Smit's resignation. **Roll call vote: Coon - yes, Mckinnon - yes, Alberda - yes, Morris - yes, Brower - yes, Pawloski - yes.**
  - a. Filling open position Motion by Morris supported by Brower to appoint Alberda as secretary. **Roll call vote: Coon - yes, Mckinnon - yes, Alberda - yes, Morris - yes, Brower - yes, Pawloski - yes.**
  - b. Removing from bank accounts. Motion by McKinnon supported by Brower to remove Smit from the bank signing and add Alberda. **Roll call vote: Coon - yes, Mckinnon - yes, Alberda - yes, Morris - yes, Brower - yes, Pawloski - yes.**

2. Return to regular hours Motion by Brower supported by McKinnon to go back to regular hours after Spring Break. **Roll call vote: Coon - yes, Mckinnon - yes, Alberda - yes, Morris - yes, Brower - yes, Pawloski - yes.**
3. Budget updates
  - a. Appropriate line for acts of appreciation
  - b. Increase employee hours Motion by Alberda supported by McKinnon to table Director Brinker's additional hour request until next month. **Roll call vote: Coon - yes, Mckinnon - yes, Alberda - yes, Morris - yes, Brower - yes, Pawloski - yes.**
  - c. **Employee Raises: Motion by Alberda supported by McKinnon to accept the proposed wage increases for employees with the understanding Director Brinker will be working on a new wage raise and employee review policy for next meeting.**
4. Updated MDHHS orders
  - a. Board Meetings Motion by Alberda supported by McKinnon to go to hybrid meetings where there will be an in person meeting with an online component available (Hybrid model). **Roll call vote: Coon - yes, Mckinnon - yes, Alberda - yes, Morris - yes, Brower - yes, Pawloski - yes.**
  - b. Programming
5. Director's 90 day review

#### **Public Comment**

**Adjournment Motion by Alberda supported by McKinnon to adjourn at 8:21 pm. Roll call vote: Coon - yes, Mckinnon - yes, Alberda - yes, Morris - yes, Brower - yes, Pawloski - yes.**

**Next Meeting Tuesday, April 13th at 7pm**